



**CITY OF FRESNO RETIREMENT SYSTEMS**  
**REGULAR MEETING OF THE ADMINISTRATIVE COMMITTEE**

**MINUTES**

**April 29, 2010**

**Administrative Committee held a meeting in Retirement Office, 2828 Fresno St., 2nd Fl., Board Chamber, Room 202, Fresno, California at the hour of 8:30 AM on the day above written.**

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**ROLL CALL AT 8:40 AM**

Members Present: Carla Lombardi, Jeff Beatty, Brian Burry, Paul Cliby, Marvell French, Ken Nerland, Oscar Williams

Members Absent: None

Also Present: Russ Richeda, Legal Counsel, Stanley McDivitt, Kathleen Riley, Yvonne Arellano, Pattie Laygo

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**APPROVE MINUTES**

Approve minutes of March 16, 2010, Regular Meeting of the Administrative Committee.

ACTION: Approved/Adopted

ON MOTION by Member Cliby seconded by Member Williams to approve the minutes of March 16, 2010, DULY CARRIED RESOLVED by the following vote:

Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams

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**APPROVE AGENDA**

Approve agenda of the April 29, 2010, Regular Meeting of the Administrative Committee.

ACTION: Approved/Adopted

ON MOTION by Member Cliby seconded by Member Williams to approve the agenda of April 29, 2010, Regular Meeting of the Administrative Committee, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams

NOES: None

ABSTAIN: None

ABSENT: None

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**TIMED SCHEDULED HEARINGS AND MATTERS**

None

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**A. CONSENT CALENDAR**

1. Approve date for the next regular meeting of the Administrative Committee scheduled May 18, 2010.

ACTION: Approved/Adopted

ON MOTION BY Member Cliby seconded by Member Burry to approve the consent calendar, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams

NOES: None

ABSTAIN: None

ABSENT: None

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**B. AGENDA ITEMS**

1. Review, discussion and direction regarding the updated fee proposal by The Segal Company for a DROP Cost Neutrality Study.

ACTION: Laid Over

The Committee extensively reviewed and discussed with Legal Counsel and Paul Angelo (via teleconference), various issues, appropriate methodology to validate cost neutrality, the methods used by other Systems, and the fee proposal submitted by The Segal Company.

ON MOTION by Member Nerland seconded by Member Williams to recommendation to the Board to approve proposed DROP Cost Neutrality Study pending June 30, 2010, valuation data, for \$20,000 to \$30,000 per System which includes one presentation to the Boards, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams

NOES: None

ABSTAIN: None

ABSENT: None

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2. Consider recommendation regarding Amendments to the Agreement for Professional Services between the City of Fresno Retirement Systems and Benchmark Medical Consultants, Inc., an Examworks Company for medical advisory services.

ACTION: Approved/Adopted

The Committee reviewed the amendments to the existing service agreement and discussed performance requirements, quarterly reports for # of hours spent, review of doctors hourly rate, and the Committee proposed a minimum of two medical providers.

ON MOTION by Member Burry seconded by Member French to recommend that the Retirement Boards approve the amendments to the existing service agreement between the City of Fresno Retirement Systems and Benchmark Medical Consultants Inc., an ExamWorks Company, for medical advisory services, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams

NOES: None

ABSTAIN: None

ABSENT: None

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3. Review, consider and approve Addendum to the Maintenance and Support Agreement for PensionGold System Software for Fiscal Years 2011-2013.

ACTION: Approved/Adopted

The Committee reviewed the proposed three-year addendum to the maintenance support agreement.

ON MOTION by Member Cliby seconded by Member Burry to recommend Board approval of the Addendum to the Maintenance and Support Agreement for PensionGold System Software for Fiscal Years 2011-2013, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams

NOES: None

ABSTAIN: None

ABSENT: None

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4. Consider issue memorandum Concerning Policy Points for a Possible Amendment to the Municipal Code concerning Deaths of Active DROP participants.

ACTION: Approved/Adopted

The Committee reviewed and discussed the proposed DROP provisions to provide for two

types of active DROP participant deaths, one service -connected and the other non-service connected.

ON MOTION by Member Burry seconded by Member Cliby to recommend Board approval of Legal Counsel's memorandum concerning Policy Points for a possible amendment to the Municipal Code concerning deaths of active DROP participants, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: None

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5. Review, discussion and direction regarding the Proposed Budgets for Fiscal Year 2011.

ACTION: Approved/Adopted

The Committee reviewed and discussed FY 2011 proposed budgets for the Trust Funds, Retirement Office Operating, and Deferred Compensation. Staff reported that the final budget reports will be presented at the June 2010 Retirement Board meeting.

ON MOTION by Member Cliby seconded by Member French to submit proposed FY 2011 budget to the Retirement Boards, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: None

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6. Review and approve the issuance of a Request for Proposals for Pension Administration System Consulting Services.

ACTION: Approved/Adopted

The Committee reviewed the issues presented by the Subcommittee and staff and considered draft request for proposal for pension administration system consulting services.

ON MOTION by Member Burry seconded by Member Nerland to authorize the issuance of request for proposals for pension administration system consulting services, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: None

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7. Accept Systems' Monthly Operating Account Cash Disbursements Report in accordance with the Boards' Operating Account Policy.

ACTION: Approved/Adopted

The Committee reviewed and accepted the reports as presented.

ON MOTION by Member Cliby seconded by Member Nerland to accept the Systems monthly operating account cash disbursements report for February and March 2010, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams  
NOES: None  
ABSTAIN: None  
ABSENT: None

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8. Consider request for additional conferences to Section G of Joint Board Policy Section 2-1 Continuing Education and Due Diligence Visitations Policy Statement

ACTION: Approved/Adopted

The Committee received a brief summary of PREA and AIF conferences by Jeff Beatty.

ON MOTION by Member Burry seconded by Member Williams to approve sending a member to evaluate conference to consider adding to the Joint Board Policy list of approved conferences, DULY CARRIED RESOLVED by the following vote:

AYES: Lombardi, Beatty, Burry, Cliby, French, Nerland, Williams

NOES: None

ABSTAIN: None

ABSENT: None

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**C. INFORMATION ONLY ITEMS**

1. Fresno City Health and Welfare Trust Agenda for Regular Board meeting of April 14, 2010 and minutes of the Special Board meeting on March 17, 2010 and Regular Board meeting on March 10, 2010.

ACTION: Received

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2. April 23, 2010, Public Employee Pensions Under Pressure (Latimes.com)

ACTION: Received

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**D. PROPOSED AGENDA ITEMS FOR NEXT COMMITTEE MEETING**

None

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**E. UNSCHEDULED ORAL COMMUNICATIONS**

None

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**F. PUBLIC COMMENTS**

None

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**G. ADJOURNMENT**

10:25 AM

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