



CITY OF FRESNO RETIREMENT SYSTEMS
REGULAR JOINT MEETING OF THE RETIREMENT BOARDS
MINUTES

February 8, 2017

The Employees and Fire and Police Retirement Boards met in a joint session in Retirement Office, 2828 Fresno St., 2nd Fl., Board Chamber, Room 202, Fresno, California at the hour of 1:00 PM on the day above written.

ROLL CALL AT 1:00 PM

Members Present for the EMPLOYEES RETIREMENT BOARD

Phillip Hardcastle, TJ Miller, Marvell French, David Cain, Jane Sumpter

Members Absent: None

Members present for the FIRE AND POLICE RETIREMENT BOARD

David Newton, Jonathan Lusk, Ted Semonious

Members Absent: Michael Reid

Also Present: Russ Richeda, Legal Counsel, Robert Theller, Retirement Administrator, Kathleen Riley Brown, Assistant Retirement Administrator, Pattie Laygo, Executive Assistant

APPROVE MINUTES

Approve minutes of January 11 and January 25, 2017, Regular Joint Meeting of the Retirement Boards.

ON MOTION by Member French seconded by Member Miller to approve the minutes of January 11 and January 25, 2017, Regular Joint Meetings of the Retirement Boards, DULY CARRIED by the following vote:

AYES: Hardcastle, Miller, French, Cain, Sumpter

NOES: None

ABSTAIN: None

ABSENT: None

ON MOTION by Member Lusk seconded by Member Semonious to approve the minutes of January 11 and January 25, 2017, Regular Joint Meetings of the Retirement Boards, DULY CARRIED by the following vote:

AYES: Newton, Lusk, Semonious

NOES: None

ABSTAIN: None

ABSENT: Reid

APPROVE AGENDA

Approve agenda of February 8, 2017, Regular Joint Meeting of the Retirement Boards.

ACTION: Approved/Adopted

ON MOTION by Member French seconded by Member Miller to approve the agenda of February 8, 2017, Regular Joint Meeting of the Retirement Boards, DULY CARRIED RESOLVED by the following vote:

AYES: Hardcastle, Miller, French, Cain, Sumpter

NOES: None

ABSTAIN: None

ABSENT: None

ON MOTION by Member Lusk seconded by Member Semonious to approve the agenda of February 8, 2017, Regular Joint Meeting of the Retirement Boards, DULY CARRIED RESOLVED by the following vote:

AYES: Newton, Lusk, Semonious

NOES: None

ABSTAIN: None

ABSENT: Reid

TIMED SCHEDULED HEARINGS AND MATTERS

None

A. CONSENT CALENDAR

1. Approve date and time of the next Regular Joint Meeting of the Retirement Boards scheduled at 1:00 pm on Tuesday, February 28, 2017.

ACTION: Approved/Adopted

ON MOTION by Member French seconded by Member Miller to approve the consent calendar, DULY CARRIED RESOLVED by the following vote:

AYES: Hardcastle, Miller, French, Cain, Sumpter

NOES: None

ABSTAIN: None

ABSENT: None

ON MOTION by Member Lusk seconded by Member Semonious to approve the agenda of February 8, 2017, Regular Joint Meeting of the Retirement Boards, DULY CARRIED RESOLVED by the following vote:

AYES: Newton, Lusk, Semonious

NOES: None

ABSTAIN: None

ABSENT: Reid

B. EMPLOYEE PERSONNEL ISSUES

None

C. STAFF INITIATED ITEMS

None

D. BOARD INITIATED ITEMS

1. Consider proposed modifications to the Joint Board Policy Section 2-1 Continuing Education, Due Diligence Visitations and Travel Policy Statement.

ACTION: Approved/Adopted

The Boards reviewed and discussed proposed modifications reviewed by Administrator Theller.

A member of the public spoke to this issue.

The same proposed modifications were adopted by the Employees Retirement Board at the January 11, 2017, Board meeting.

ON MOTION by Member Lusk seconded by Member Semonious to approve the modifications to Joint Board Policy Section 2-1 Continuing Education, Due Diligence Visitations and Travel Policy Statement, DULY CARRIED by the following vote:

AYES: Newton, Lusk, Semonious

NOES: None

ABSTAIN: None

ABSENT: Reid

2. Consider fee proposal and renewal of agreement with Brown Armstrong Accountancy Corporation for Financial Auditing Services.

ACTION: Approved/Adopted

The Boards received update of fee negotiations and contract renewal by Assistant Administrator Kathleen Riley.

ON MOTION by Member French seconded by Member Sumpter to approve the fee proposal and renewal of agreement with Brown Armstrong Accountancy Corporation for Financial Auditing Services, DULY CARRIED by the following vote:

AYES: Hardcastle, Miller, French, Cain, Sumpter

NOES: None

ABSTAIN: None

ABSENT: None

ON MOTION by Member Lusk seconded by Member Semonious to approve the fee proposal and renewal of agreement with Brown Armstrong Accountancy Corporation for Financial Auditing Services, DULY CARRIED by the following vote:

AYES: Newton, Lusk, Semonious

NOES: None

ABSTAIN: None

ABSENT: Reid

3. Consider annual review and performance evaluation of the Board's Actuarial firm.

ACTION: Approved/Adopted

Administrator Theller provided an overview of the evaluation as presented and reviewed existing agreement with Segal. Chairs will complete evaluations and submit to the Administrator.

Two members of the public spoke in support of The Segal Company.

4. Review and Consider subscription order with WORKIVA.

ACTION: Approved/Adopted

Assistant Administrator Kathleen Riley provided an overview of staffs review, budget allocations and discussed the recommendation of the Workiva platform for financial reporting and auditing purposes. IT and Legal review of agreement is pending.

ON MOTION by Member French seconded by Member Miller to authorize payment for the Subscription Order of Workiva's Wdesk Platform, DULY CARRIED RESOLVED by the following vote:

AYES: Hardcastle, Miller, French, Cain, Sumpter

NOES: None

ABSTAIN: None

ABSENT: None

ON MOTION by Member Semonious seconded by Member Lusk to authorize payment for the Subscription Order of Workiva's Wdesk Platform, DULY CARRIED RESOLVED by the following vote:

AYES: Newton, Lusk, Semonious

NOES: None

ABSTAIN: None

ABSENT: None

5. Consider Administrative updates to Joint Board Policy 2-26 Establishing Effective Dates for Disability Retirements.

ACTION: Approved/Adopted

The Boards received staff's overview of the updates to the Policy.

ON MOTION by Member Cain seconded by Member French to adopt updates to Joint Board Policy 2-26 Establishing Effective Dates for Disability Retirements, DULY CARRIED by the following vote:

AYES: Hardcastle, Miller, French, Cain, Sumpter

NOES: None

ABSTAIN: None

ABSENT: None

ON MOTION by Member Semonious seconded by Member Lusk to adopt updates to Joint Board Policy 2-26 Establishing Effective Dates for Disability Retirements, DULY CARRIED by the following vote:

AYES: Newton, Lusk, Semonious

NOES: None

ABSTAIN: None

ABSENT: None

6. Consider report by Legal Counsel regarding Direct Deposit notifications.

ACTION: Approved/Adopted

The Boards reviewed and discussed analysis prepared by legal counsel whether it is necessary to mail monthly notices of direct deposit to retirees and beneficiaries. Board direction is made to proceed and prepare draft notice sent to retirees for review by the Retirement Boards.

Two members of the public spoke in disagreement to this issue.

7. Discussion and Direction regarding Board meeting dates and times.

ACTION: No Action

The Boards received overview of recommendation presented by Don Stracke, Investment Consultant and Administrator Theller and discussed alternatives. No action is taken and staff will report back to further discuss an alternate day/date for the 2nd Board meeting, if necessary.

E. GENERAL DISCUSSION

1. Report by Retirement Administrator of ongoing projects and updates.

ACTION: Received

2. Report by Legal Counsel regarding pending legal actions and updates.

ACTION: Received

F. INFORMATION ONLY ITEMS

None

G. PROPOSED AGENDA ITEMS FOR NEXT BOARD MEETING

1. Police Member David Newton spoke to request discussion at the next meeting regarding felonies and the forfeiture of benefit.
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H. UNSCHEDULED ORAL COMMUNICATIONS

None

I. PUBLIC COMMENTS

None

J. ADJOURNMENT

2:26 pm

Employees Retirement Board

Fire and Police Retirement Board